How to Access C5 Captains Career Common Core Course

Mr. Bob Woolsey

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Robert.woolsey@us.army.mil

How to Enroll in C5

- You cannot self enroll in the Captains Career Common Core Course (C5)
- Contact an ATRRS/training manager at
  - Your unit
  - HRC-STL, HRC-Alex, NGB
- Tell the ATRRS/training manager you need the following course:
  - Course: 01A-C22 (DL) -note the space before (DL)
  - Phase: 1
  - School Code: 701
- It will take a couple of days before you receive notice of enrollment

Opening the C5

- Enroll through ATRRS
- Download the DoD root certificate
- Follow the directions below to access the Captains Career Common Core Course (C5)
- Make sure you only use Internet Explorer!

First Download the DoD Certificate for your home computer

- **What is the DoD root certificate, and do I need it?**
- **Answer** A certificate is a digital document providing the identity of a web site or individuals. The Army Portal uses a certificate to identify itself to its users and to enable secure connections. If you are receiving a warning that this site is untrusted/insecure, you will need to install the "DoD Certificate." To download the DoD Certificates, please go to https://eportal.ctnosc.army.mil/. Enter your AKO username & password. Select the link labeled DoD Root Certificate at the top. Click the link for InstallRoot V2.18.A and save the file to your desktop. After the file has completely downloaded, go to your desktop and follow the directions on the page.
- For assistance with this site, you can contact the CONUS directly at:
- DSN: 879-6798
  CML: (520) 538-6798
  Toll Free: 1-800-305-3036
  conus.tnosc@us.army.mil

2nd Signal Center E-Portal root page - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://fportal.ctnosc.army.mil/portal/page/portal/EPortal
Go
Google Go Bookmarks 30 blocked Check AutoLink Settings
LOG OUT
WELCOME,
2ND SIGNAL CENTER
CONUS-THEATER NETWORK OPERATIONS AND SECURITY CENTER
C-TNOSC
HOME
CAMS
About C-TNOSC
Service Desk
DoD Root Certificate
Disaster Reporting
RELATED LINKS
E-Portal Overview
Note on unblocking popups within the E-Portal
System Requirements
2ND SIGNAL CENTER
SERVICE DESK
24-HOURS DAILY
DSN: 879-6798
CML: (520) 538-6798
Welcome to the E-Portal
Welcome to the 2nd Signal Center Enterprise Portal (E-Portal). The E-Portal has been created to integrate all major 2nd Signal Center related web sites into one easy-access portal. This portal includes support for PKI certificate and Proxy requests. It also provides situational awareness products and tools supporting the Information Dissemination Management (IDM) requirements in the CONUS Theater.
ATTENTION
NEW USERS
The first time you log into the E-Portal, you will only see two top-level tabs: C-TNOSC Home and CAMS. You will need to request further permission within the Contact Accounts Management System (CAMS) application to see additional top-level tabs. Please read the E-Portal Overview for a more in-depth introduction to the E-Portal and requesting tabs. The following list is a quick description of how to request the top-level tabs:
ENTERPRISE APPLICATIONS: Once you have successfully completed your CAMS record, you will be automatically given access to the Enterprise
2ND SIGNAL CENTER
HOT ITEMS
(Mouse-over to pause)
For the latest AKO News, click here.
DOD PKI
ROOT CERTIFICATES
If you were referred to the E-Portal to download the DoD Root Certificate to your system and need no further access within this
Done
Internet

Address https://fportal.ctnosc.army.mil/portal/page/portal/EPortal/DODRootCertificate Go
Google Go Bookmarks 30 blocked Check AutoLink Settings

2ND SIGNAL CENTER

CONUS-THEATER NETWORK OPERATIONS AND SECURITY CENTER

About C-TNOSC
Service Desk
DOD Root Certificate
Disaster Reporting

RELATED LINKS

- Installation Guide
- System Admin Guide

Trusting DOD PKI Root Certificate Authority in Internet Explorer

InstallRoot

In order to access sites enabled with a DoD PKI certificate without being prompted to accept the DoD Certificate chain at each log on, clients using Internet Explorer must use this procedure. To load the DoD certificates into the IE browser, save the files below to your hard drive and run the .exe files. When they are complete, the client machine should no longer be prompted to accept the DoD Root certificate chains.

NOTE: *You must be able to access an FTP site to be able to download the root certificates using the link below. If you are unable to access this link, go to http://www.InstallRoot.com and click on the latest version of InstallRoot. If you are still unable to access this site, send an email to disa.esmost@okc.disa.mil to request the InstallRoot be emailed to you.*

- **InstallRoot V2.19A** installs root certificates from CAs 3 through 18.
  - InstallRoot v2.19A

Use the following instruction guides to install the DoD root certificates on different devices and platforms.

- InstallRoot System Administrator Guide
- Instructions for installing the 2048 bit root certificates in *Blackberry*

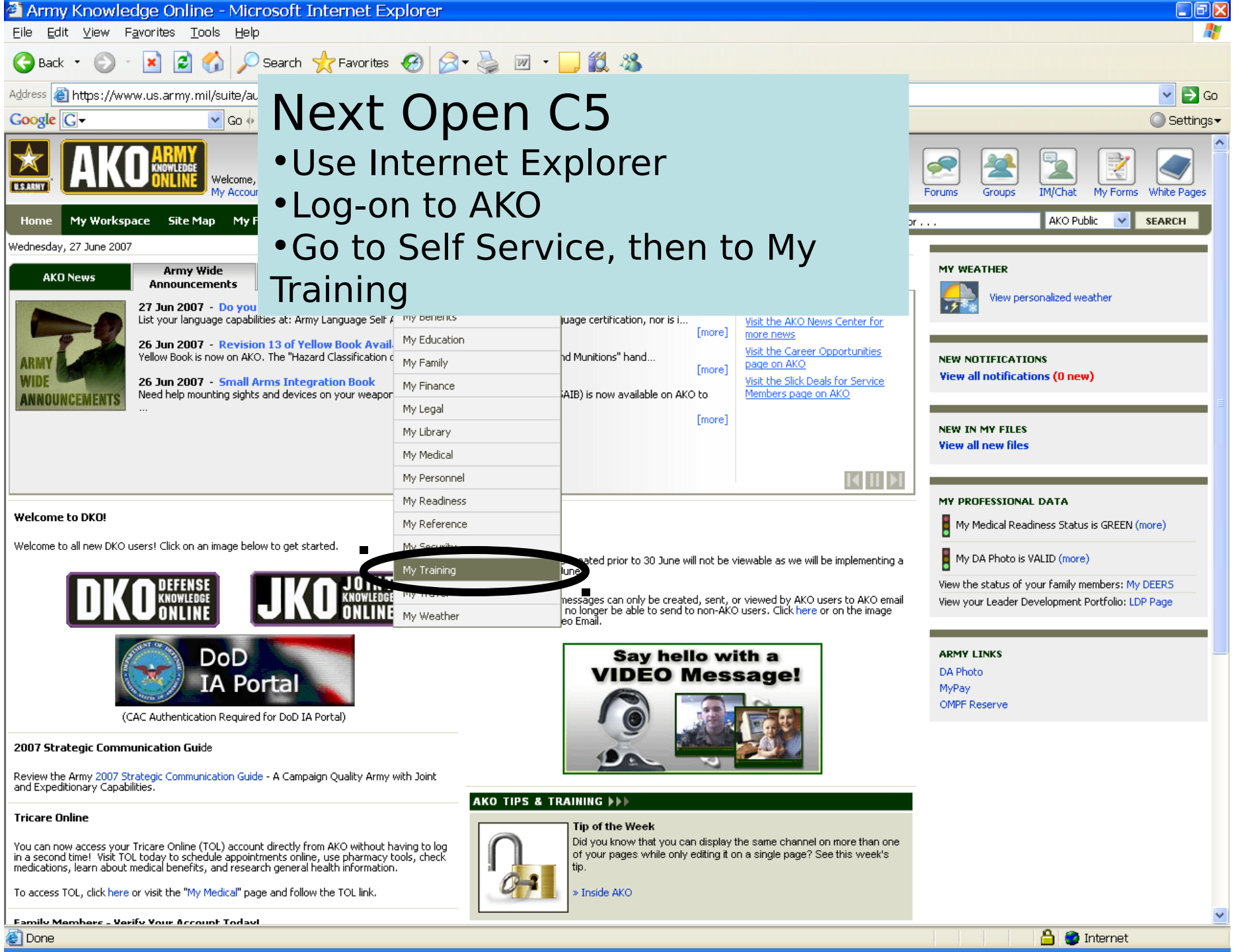
DISA OKLAHOMA CITY PKI HELP DESK

- CAC/PKI Help Desk
- 1-800-490-1643

2ND SIGNAL CENTER SERVICE DESK 24-HOURS DAILY

- **DSN:** 879-6798
- **CML:** (520) 538-6798
- **Toll Free:** 1-800-305-3036
- **Fax CML:** (520) 538-6809
- **Fax DSN:** 879-6809
- **Email Us**

Internet


Army Knowledge Online - Microsoft Internet Explorer
Next Open C5
•Use Internet Explorer
•Log-on to AKO
•Go to Self Service, then to My Training
My Training
Welcome to DKO!
Welcome to all new DKO users! Click on an image below to get started.
DoD IA Portal
(CAC Authentication Required for DoD IA Portal)
2007 Strategic Communication Guide
Tricare Online
Say hello with a VIDEO Message!
AKO TIPS & TRAINING
Tip of the Week
MY WEATHER
NEW NOTIFICATIONS
NEW IN MY FILES
MY PROFESSIONAL DATA
ARMY LINKS

Army Knowledge Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites

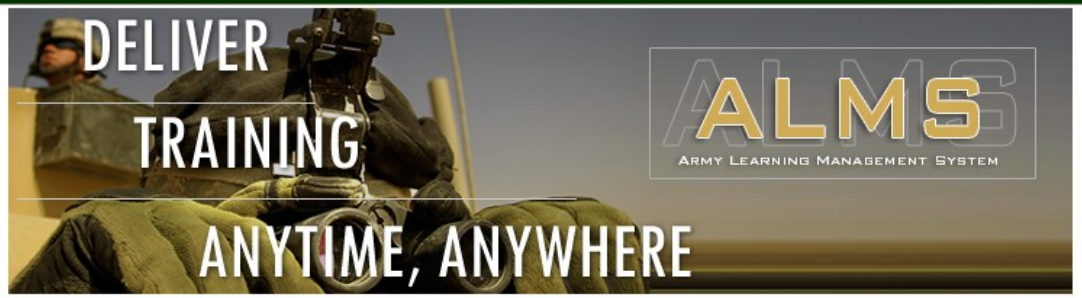
Address https://www.us.army.mil/suite/authenticate.do

Google Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings

AKO Home > Self Service > My Training > **Home**

My Training (view related content) Group Profile Send Feedback Send AKO Link Add to Favs

Army dL Training



DTMS Online

My Training Dashboard - Victoria Swank

Physical Training (PT) | Weapon Qualification | Mandatory Training | Scheduled Classes | Training Schedules

We could not find any physical training (PT) data for you.

Data source is unit DTMS files.
If there are problems with this data see your local unit Training NCO or Battalion training manager.
DTMS Website: dtms.army.mil - DTMS Help Desk: 913-684-2700 or DSN 552-2700 - DTMS Email: dtms.ctd@us.army.mil

Scroll down
click here

ALMS Online

ALMS
ARMY LEARNING MANAGEMENT SYSTEM
Click **HERE** or the logo above to enter the ALMS

Click here to learn how to register for a course, search the training catalog, view registrations, or launch a course in the ALMS.

If you are having problems accessing the ALMS using Internet Explorer 7 (IE7), DOD Security Certificates must be installed prior to entering the ALMS to run properly. To learn how to install the certificate, **click here!**

Courseware Developers - Read First for **ALMS compliant development**

ALMS Change Requests - Change Request Form

For Technical Assistance with the ALMS: Army Training Help Desk or call 1-877-251-0730

Army Training Help Desk (ATHD)

ATHD
ARMY TRAINING HELP DESK
Click here to access ATHD

The ATHD website is a federation of TRADOC and Army school help desks maintained by the Army Training Support Center (ATSC). We are committed to helping you find answers to the training questions you may have. You can find answers [illegible] questions until they are resolved.

The ultimate goal of The Ar[illegible] standardized individual, coll[illegible] components of TADLP are: [illegible] System (ALMS); and the De[illegible]

Army e-Learning On[illegible]

Army

Security Alert

You are about to leave a secure Internet connection. It will be possible for others to view information you send.

Do you want to continue?

In the future, do not show this warning

Yes

Security Alert

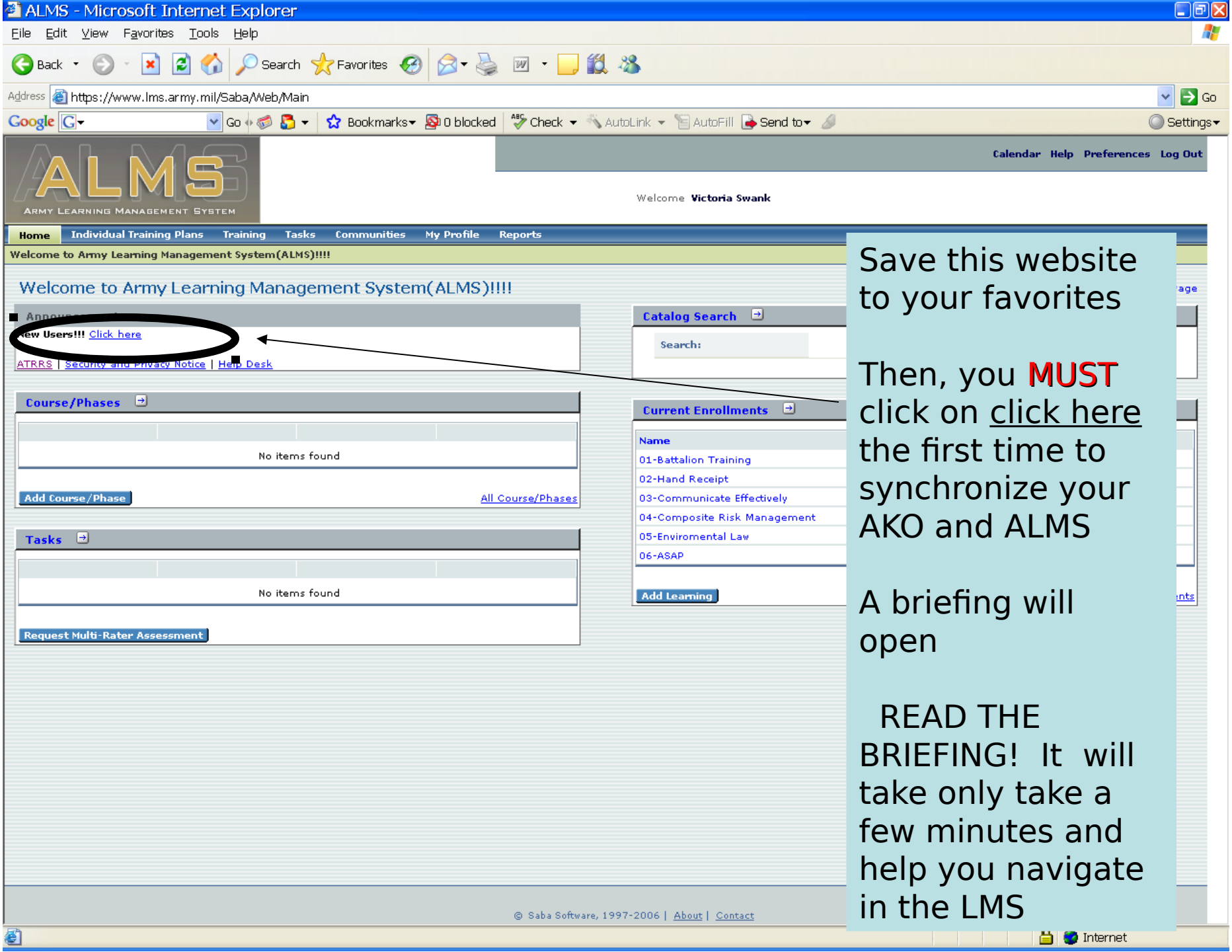
You are about to view pages over a secure connection.

Any information you exchange with this site cannot be viewed by anyone else on the Web.

In the future, do not show this warning

OK More Info

Done Internet


ALMS - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://www.lms.army.mil/Saba/Web/Main
Go
Google Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings
ALMS
Army Learning Management System
Calendar Help Preferences Log Out
Welcome Victoria Swank
Home Individual Training Plans Training Tasks Communities My Profile Reports
Welcome to Army Learning Management System(ALMS)!!!!
Welcome to Army Learning Management System(ALMS)!!!!
New Users!!! Click here
ATRRS | Security and Privacy Notice | Help Desk
Catalog Search
Search:
Course/Phases
No items found
Add Course/Phase
All Course/Phases
Current Enrollments
Name
01-Battalion Training
02-Hand Receipt
03-Communicate Effectively
04-Composite Risk Management
05-Enviromental Law
06-ASAP
Add Learning
Tasks
No items found
Request Multi-Rater Assessment
Save this website to your favorites
Then, you MUST click on click here the first time to synchronize your AKO and ALMS
A briefing will open
READ THE BRIEFING! It will take only take a few minutes and help you navigate in the LMS
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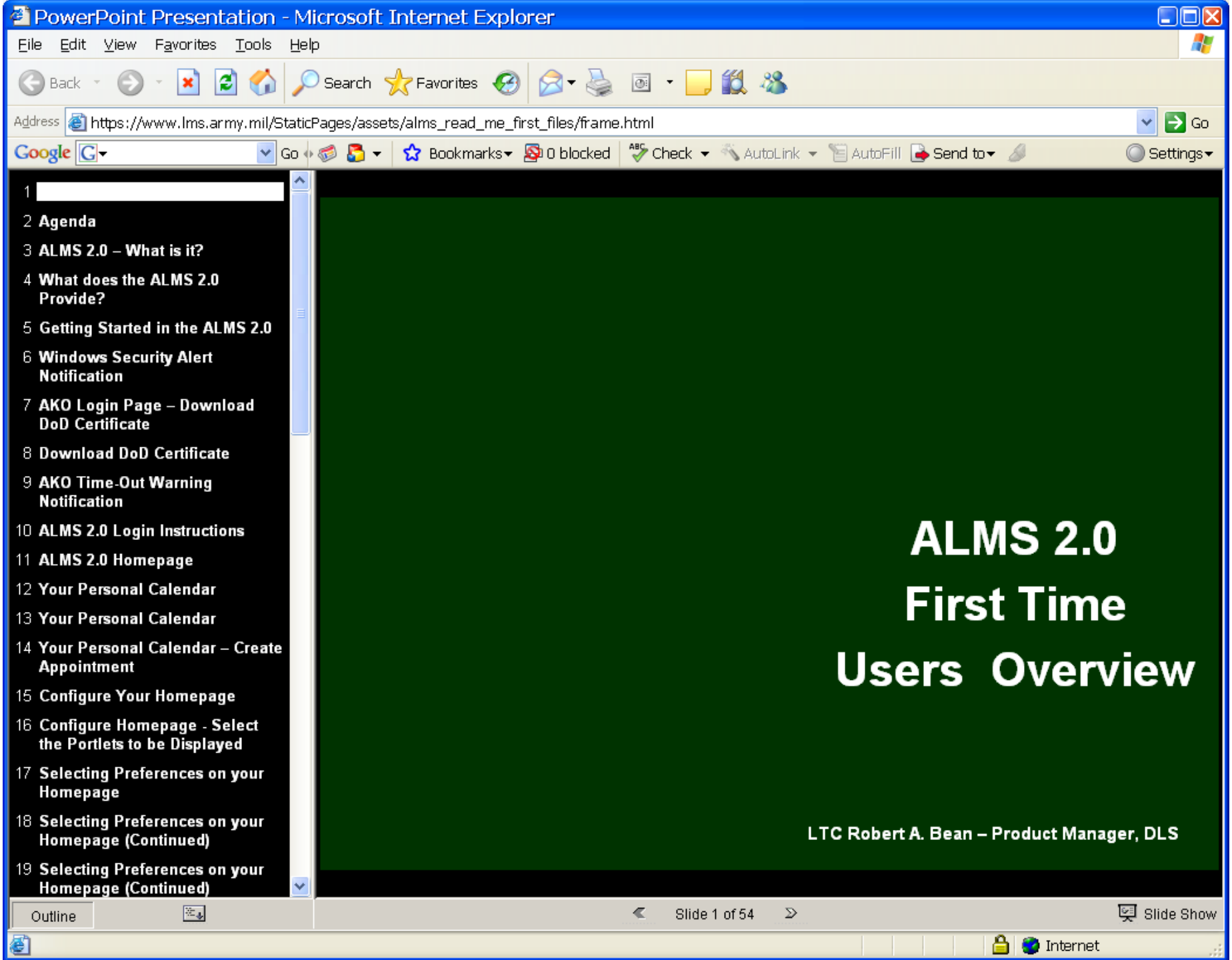
Internet


PowerPoint Presentation - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
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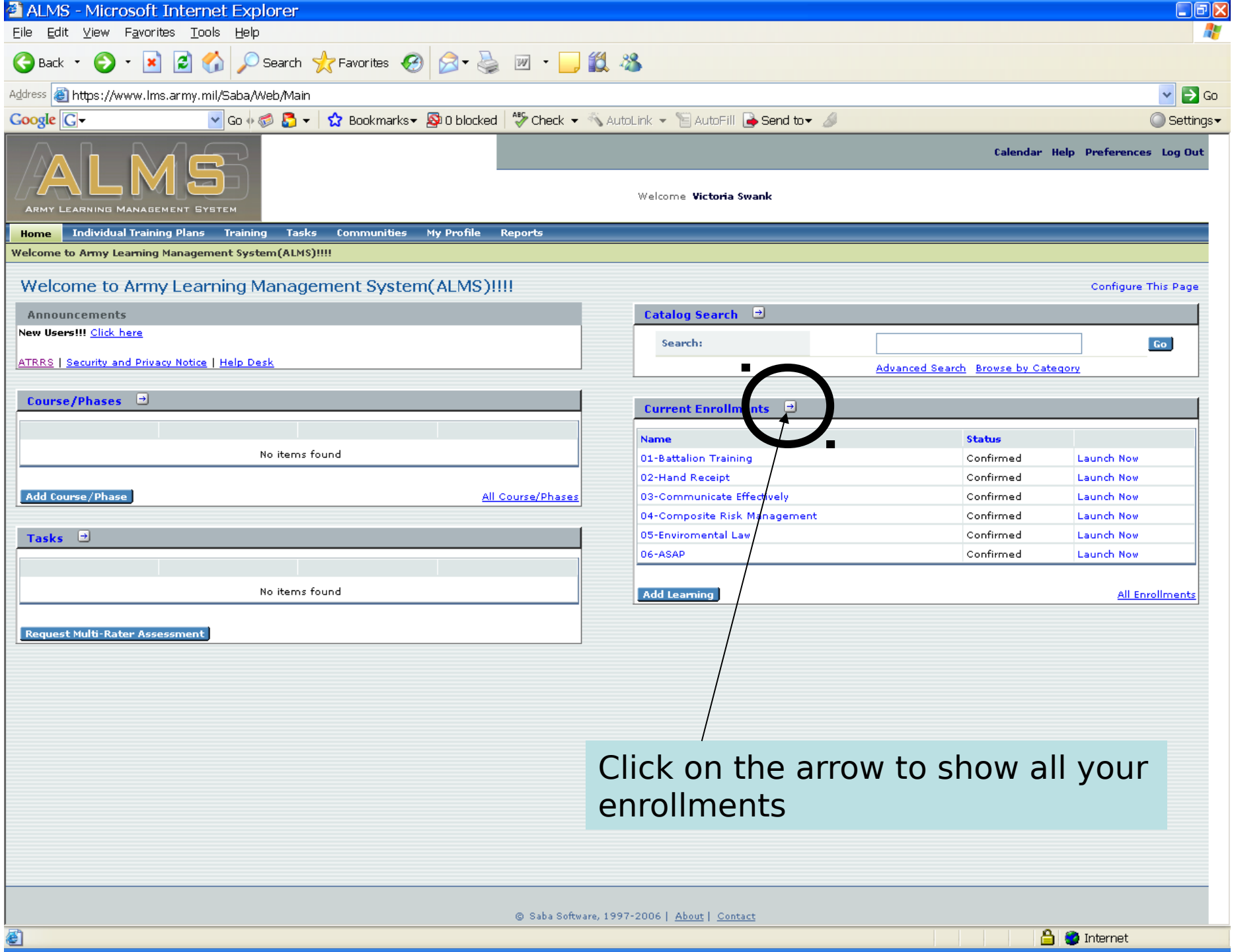
Go
Google Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings
1
2 Agenda
3 ALMS 2.0 – What is it?
4 What does the ALMS 2.0 Provide?
5 Getting Started in the ALMS 2.0
6 Windows Security Alert Notification
7 AKO Login Page – Download DoD Certificate
8 Download DoD Certificate
9 AKO Time-Out Warning Notification
10 ALMS 2.0 Login Instructions
11 ALMS 2.0 Homepage
12 Your Personal Calendar
13 Your Personal Calendar
14 Your Personal Calendar – Create Appointment
15 Configure Your Homepage
16 Configure Homepage - Select the Portlets to be Displayed
17 Selecting Preferences on your Homepage
18 Selecting Preferences on your Homepage (Continued)
19 Selecting Preferences on your Homepage (Continued)
ALMS 2.0
First Time
Users Overview
LTC Robert A. Bean – Product Manager, DLS
Outline
Slide 1 of 54
Slide Show
Internet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Google Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings
ALMS
Army Learning Management System
Calendar Help Preferences Log Out
Welcome Victoria Swank
Home Individual Training Plans Training Tasks Communities My Profile Reports
Welcome to Army Learning Management System(ALMS)!!!!
Welcome to Army Learning Management System(ALMS)!!!!
Configure This Page
Announcements
New Users!!! Click here
ATRRS | Security and Privacy Notice | Help Desk
Catalog Search
Search:
Go
Advanced Search Browse by Category
Course/Phases
No items found
Add Course/Phase
All Course/Phases
Current Enrollments
Name
Status
01-Battalion Training
Confirmed
Launch Now
02-Hand Receipt
Confirmed
Launch Now
03-Communicate Effectively
Confirmed
Launch Now
04-Composite Risk Management
Confirmed
Launch Now
05-Enviromental Law
Confirmed
Launch Now
06-ASAP
Confirmed
Launch Now
Add Learning
All Enrollments
Tasks
No items found
Request Multi-Rater Assessment
Click on the arrow to show all your enrollments
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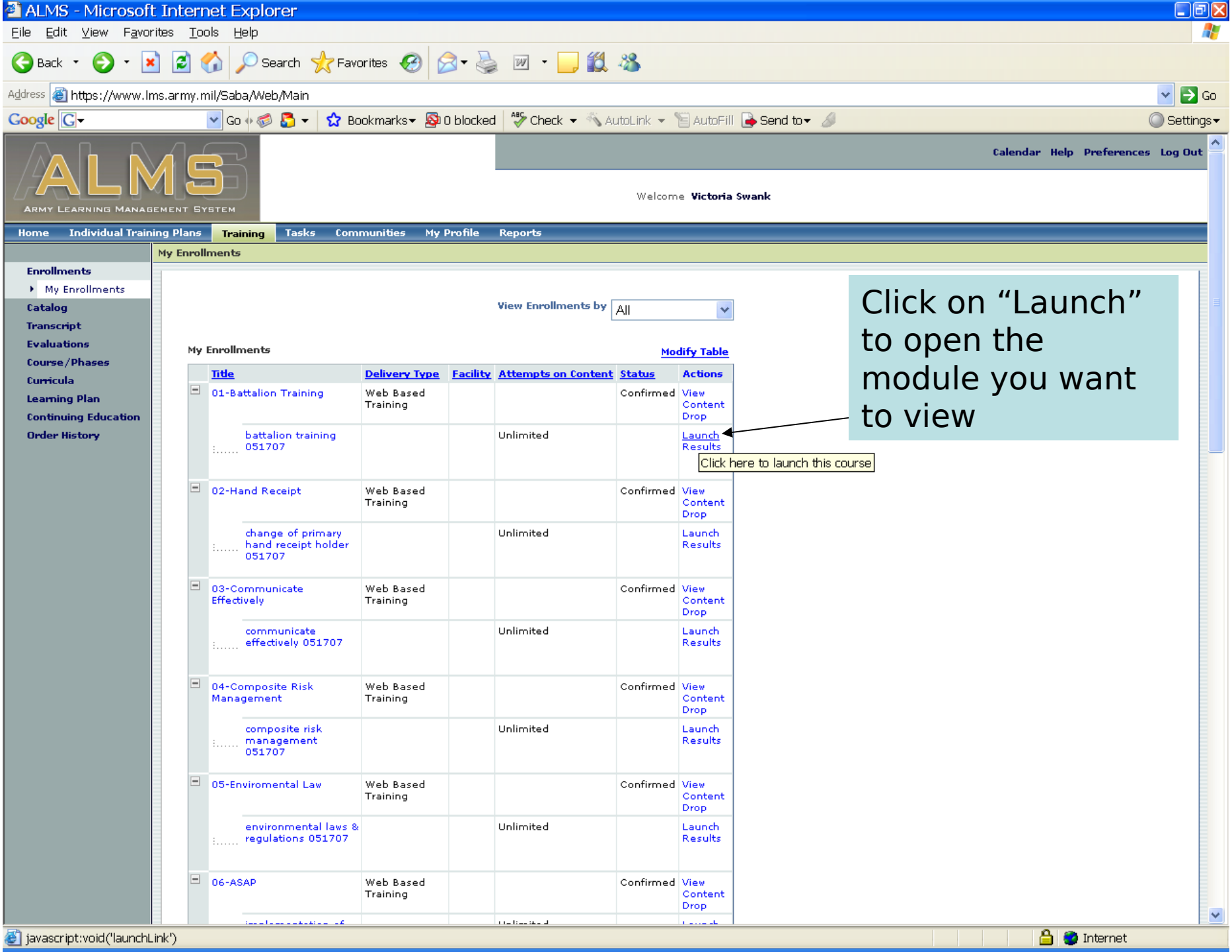
Internet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Back Search Favorites
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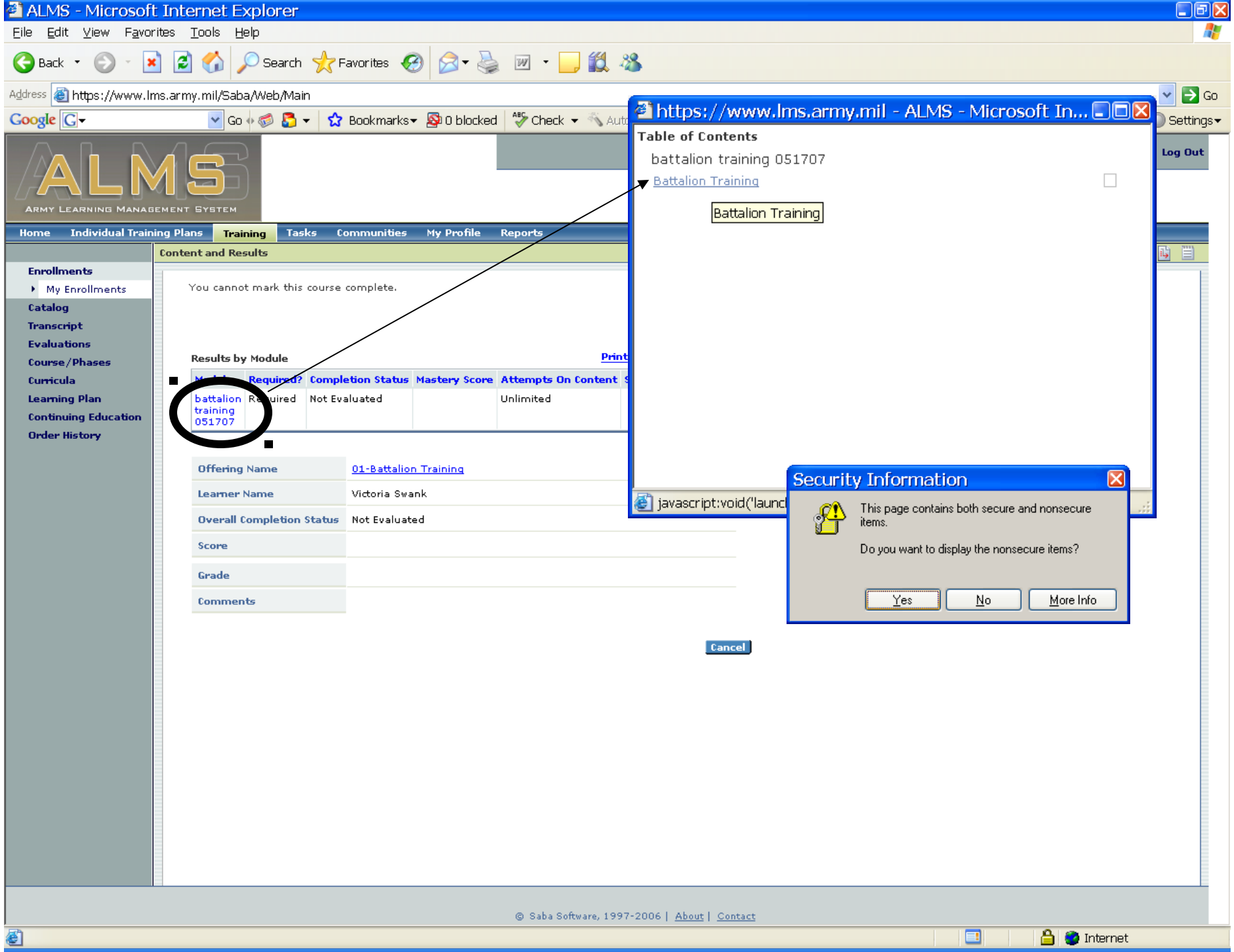
ALMS
ARMY LEARNING MANAGEMENT SYSTEM
Calendar Help Preferences Log Out
Welcome Victoria Swank
Home Individual Training Plans Training Tasks Communities My Profile Reports
Enrollments
My Enrollments
Catalog
Transcript
Evaluations
Course/Phases
Curricula
Learning Plan
Continuing Education
Order History
My Enrollments
View Enrollments by All
My Enrollments
Modify Table
Title Delivery Type Facility Attempts on Content Status Actions
01-Battalion Training Web Based Training Confirmed View Content Drop
battalion training 051707 Unlimited Launch Results
Click here to launch this course
02-Hand Receipt Web Based Training Confirmed View Content Drop
change of primary hand receipt holder 051707 Unlimited Launch Results
03-Communicate Effectively Web Based Training Confirmed View Content Drop
communicate effectively 051707 Unlimited Launch Results
04-Composite Risk Management Web Based Training Confirmed View Content Drop
composite risk management 051707 Unlimited Launch Results
05-Enviromental Law Web Based Training Confirmed View Content Drop
environmental laws & regulations 051707 Unlimited Launch Results
06-ASAP Web Based Training Confirmed View Content Drop
Click on “Launch” to open the module you want to view
javascript:void('launchLink')
Internet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Back Search Favorites
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Google Go Bookmarks 0 blocked Check Settings
ALMS
ARMY LEARNING MANAGEMENT SYSTEM
Log Out
Home Individual Training Plans Training Tasks Communities My Profile Reports
Content and Results
Enrollments
My Enrollments
Catalog
Transcript
Evaluations
Course/Phases
Curricula
Learning Plan
Continuing Education
Order History
You cannot mark this course complete.
Results by Module
Print
Required? Completion Status Mastery Score Attempts On Content
battalion training 051707
Required
Not Evaluated
Unlimited
Offering Name 01-Battalion Training
Learner Name Victoria Swank
Overall Completion Status Not Evaluated
Score
Grade
Comments
Cancel
https://www.lms.army.mil - ALMS - Microsoft In...
Table of Contents
battalion training 051707
Battalion Training
Battalion Training
javascript:void('launc
Security Information
This page contains both secure and nonsecure items.
Do you want to display the nonsecure items?
Yes
No
More Info
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Internet

Battalion Training
Introduction

Captain Career Course
TRADOC Common Core

Battalion Training
Introduction

Terminal Learning Objective:

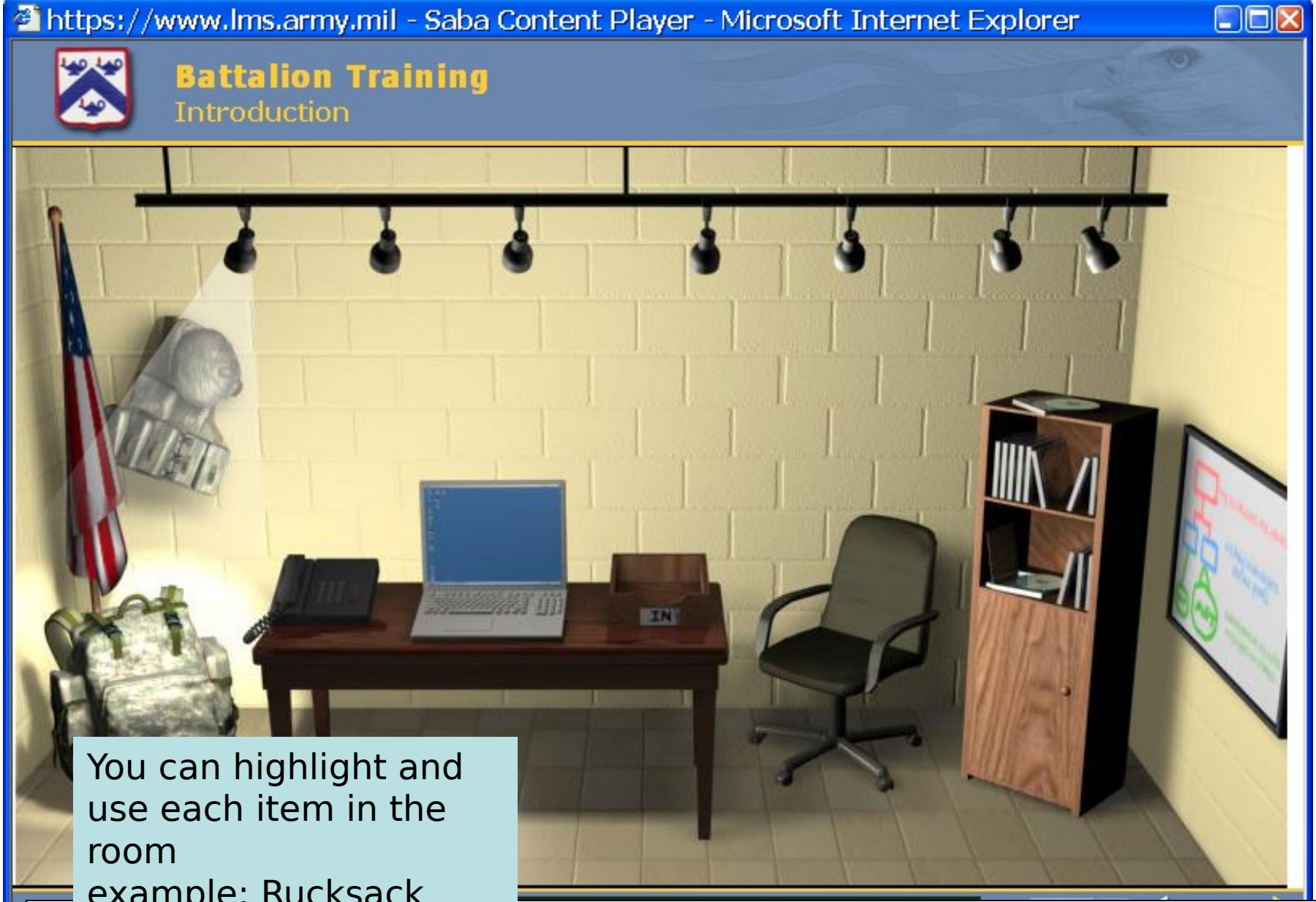
- Plan battalion training.

Enabling Learning Objectives:

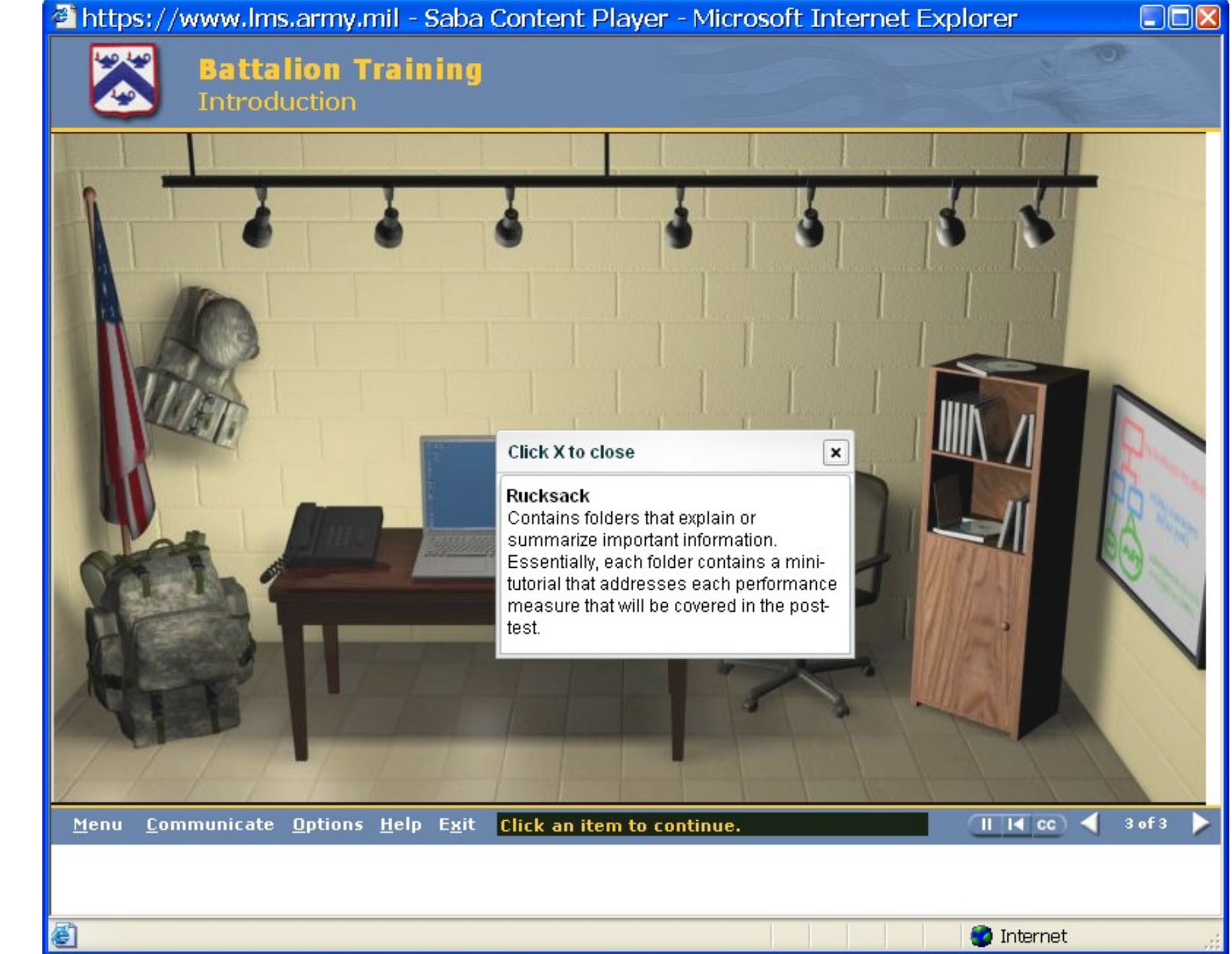
- Identify training tasks that support the Mission Essential Task List (METL).
- Assess the organization's current level of training proficiency.
- Develop a training strategy to meet each training requirement.
- Formulate the command training guidance (CTG).
- Develop a training plan.

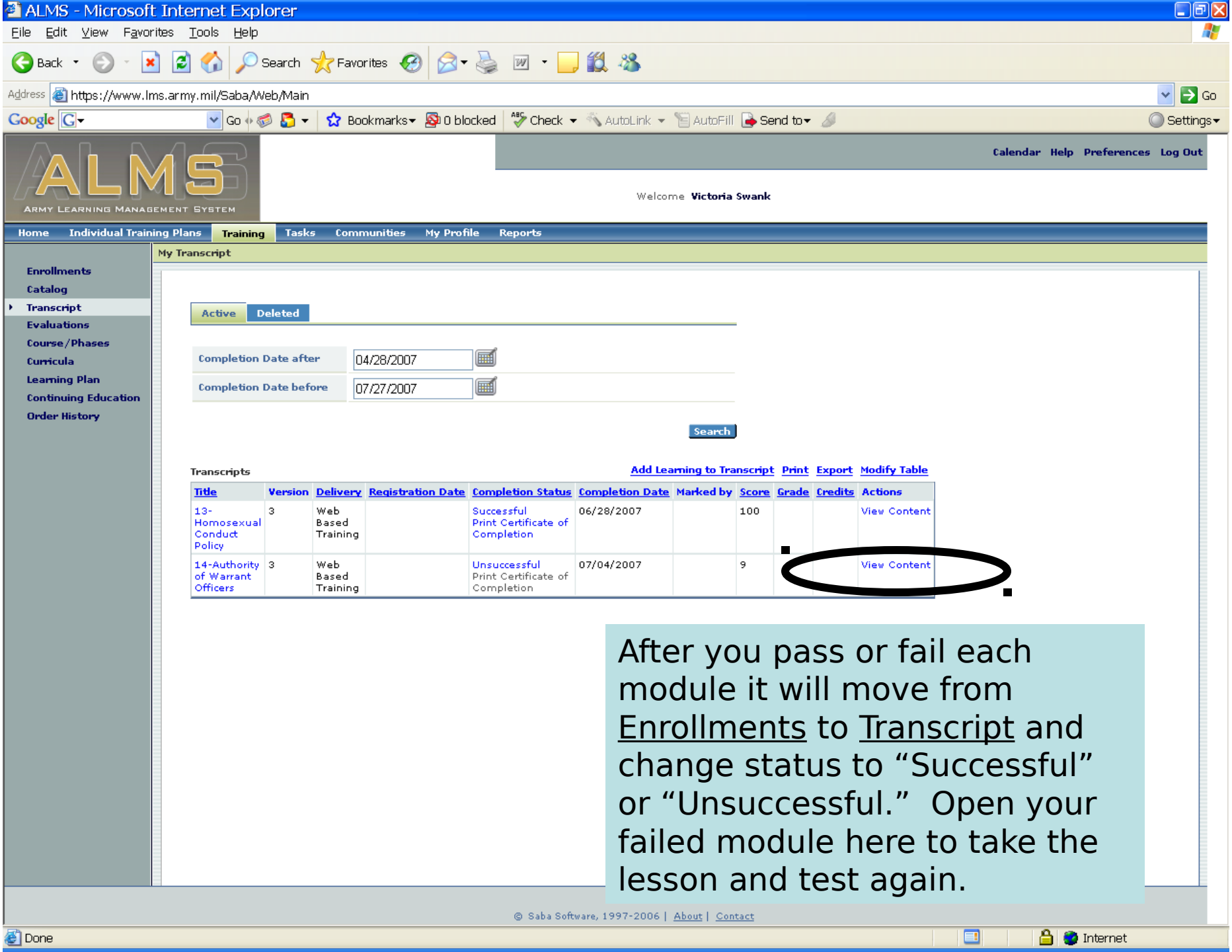
- Listen to the TLO
- Take the pre-exam or
- Click on the arrow to proceed to the lessons

EXAM


https://www.lms.army.mil - Saba Content Player - Microsoft Internet Explorer
Battalion Training
Introduction
IN
You can highlight and use each item in the room
example: Rucksack

This is your office where you will perform your command duties, learn the module, and take the exam. You must continue to learn and re-take the exam until you score 100%--there is no limit to the number of times you can test. Each item in the room will help you.


https://www.lms.army.mil - Saba Content Player - Microsoft Internet Explorer
Battalion Training
Introduction
Click X to close
Rucksack
Contains folders that explain or summarize important information. Essentially, each folder contains a mini-tutorial that addresses each performance measure that will be covered in the post-test.
Menu
Communicate
Options
Help
Exit
Click an item to continue.
CC
3 of 3
Internet


ALMS - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://www.lms.army.mil/Saba/Web/Main
Go
Google Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings
ALMS
ARMY LEARNING MANAGEMENT SYSTEM
Calendar Help Preferences Log Out
Welcome Victoria Swank
Home Individual Training Plans Training Tasks Communities My Profile Reports
Enrollments
Catalog
Transcript
Evaluations
Course/Phases
Curricula
Learning Plan
Continuing Education
Order History
My Transcript
Active Deleted
Completion Date after 04/28/2007
Completion Date before 07/27/2007
Search
Transcripts
Add Learning to Transcript Print Export Modify Table
Title Version Delivery Registration Date Completion Status Completion Date Marked by Score Grade Credits Actions
13-Homosexual Conduct Policy 3 Web Based Training Successful Print Certificate of Completion 06/28/2007 100 View Content
14-Authority of Warrant Officers 3 Web Based Training Unsuccessful Print Certificate of Completion 07/04/2007 9 View Content
After you pass or fail each module it will move from Enrollments to Transcript and change status to "Successful" or "Unsuccessful." Open your failed module here to take the lesson and test again.
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Done
Internet

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File Edit View Favorites Tools Help

Back Search Favorites

Address https://www.lms.army.mil/Saba/Web/Main Go

Google Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings

ALMS
ARMY LEARNING MANAGEMENT SYSTEM

Calendar Help Preferences Log Out

Welcome **Victoria Swank**

Home | Individual Training Plans | Training | Tasks | Communities | My Profile | Reports

- Enrollments
- Catalog
- Transcript
- Evaluations
- Course/Phases
- Curricula
- Learning Plan
- Continuing Education
- Order History

Content and Results

You cannot mark this course complete.

Print Export Modify Table

Module	Required?	Completion Status	Mastery Score	Attempts On Content	Score	Results	Actions
duties, responsibilities, and authority of warrant officers 051707	Required	Not Evaluated		Unlimited		View	

Offering Name	14-Authority of Warrant Officers
Learner Name	Victoria Swank
Overall Completion Status	Unsuccessful
Score	9
Grade	
Comments	

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Table of Contents

duties, responsibilities, and authority of warrant officers 051707

Duties, Responsibilities and Authority of Warrant Officers

Done Internet

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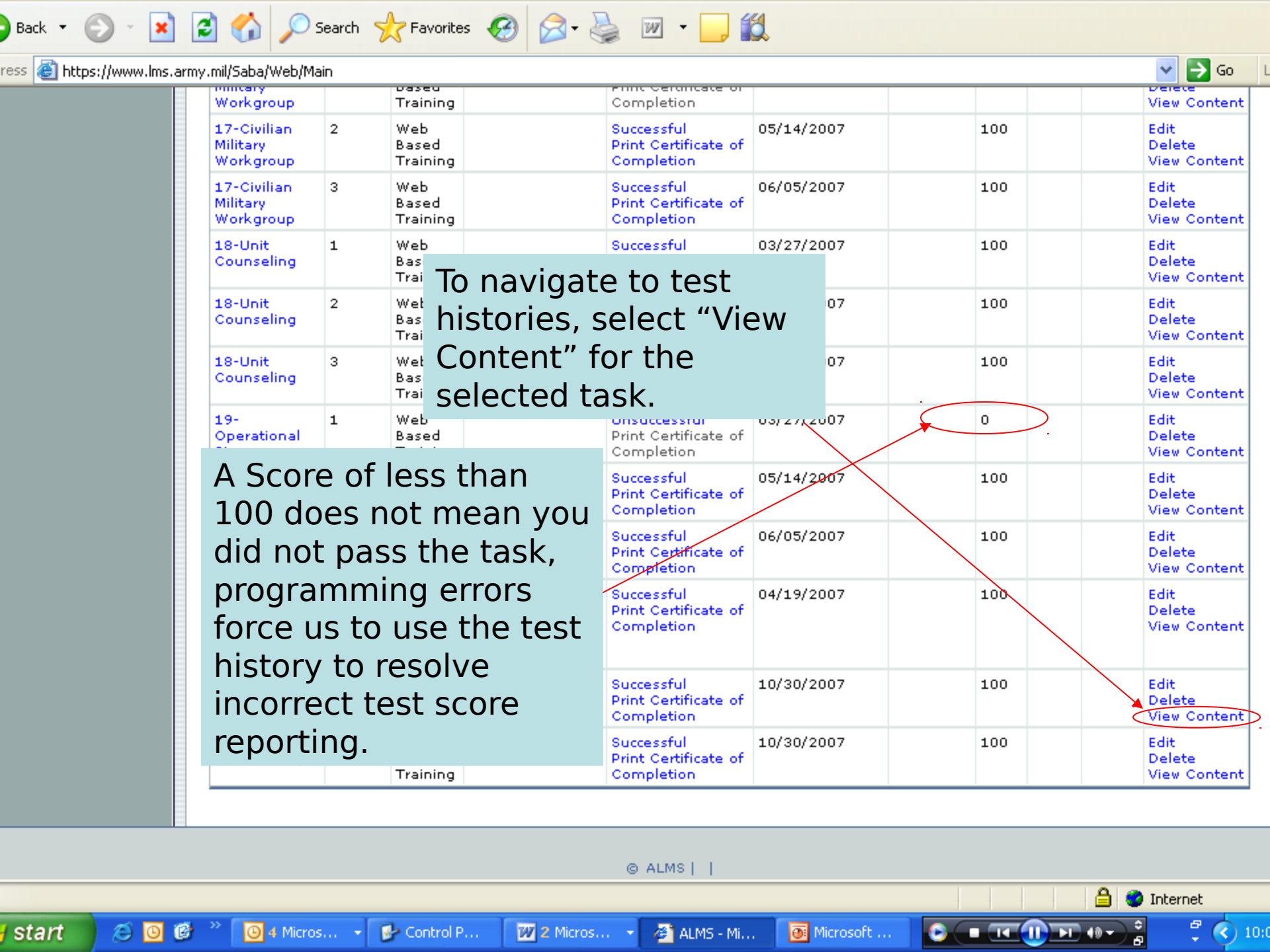
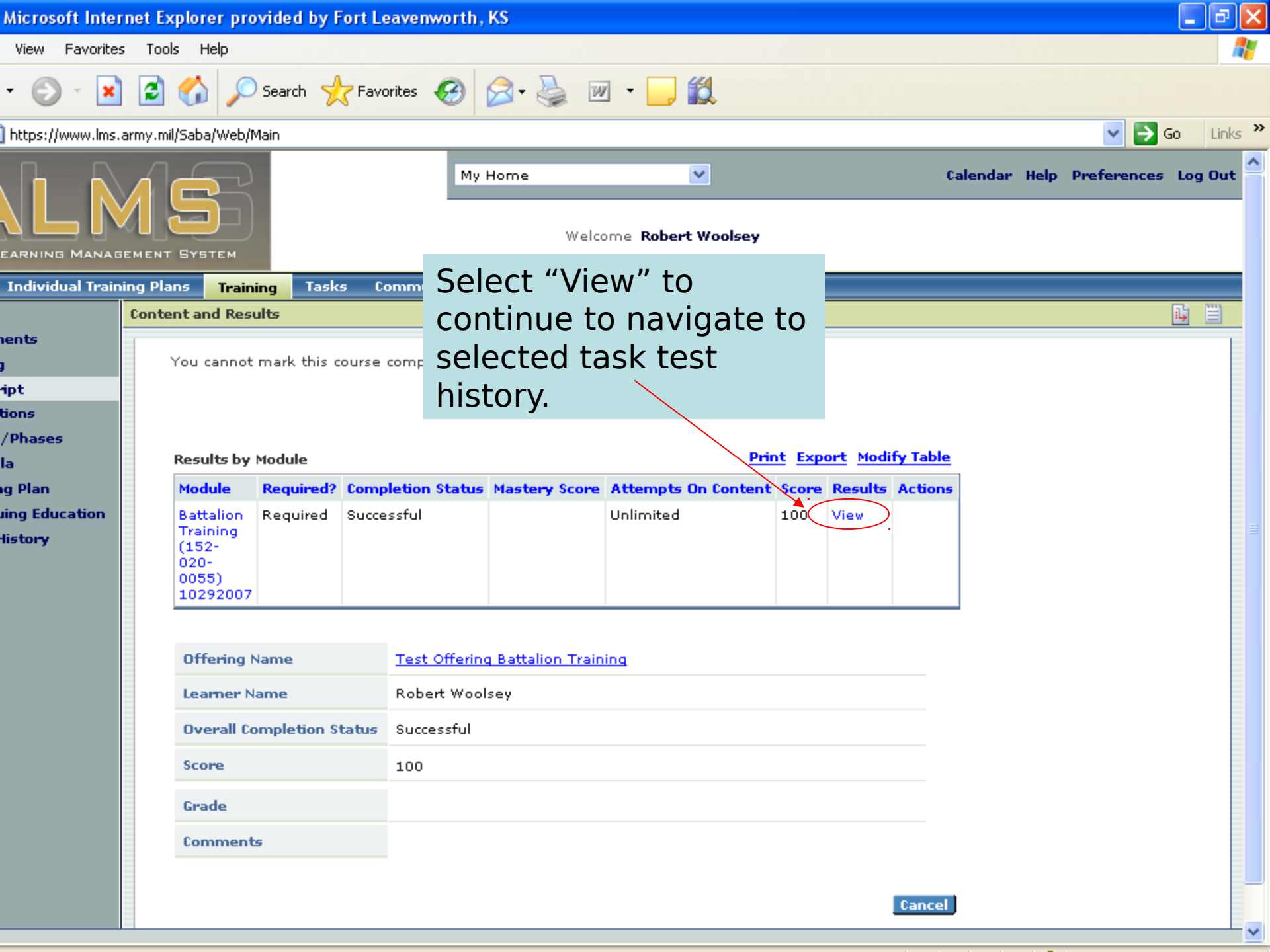
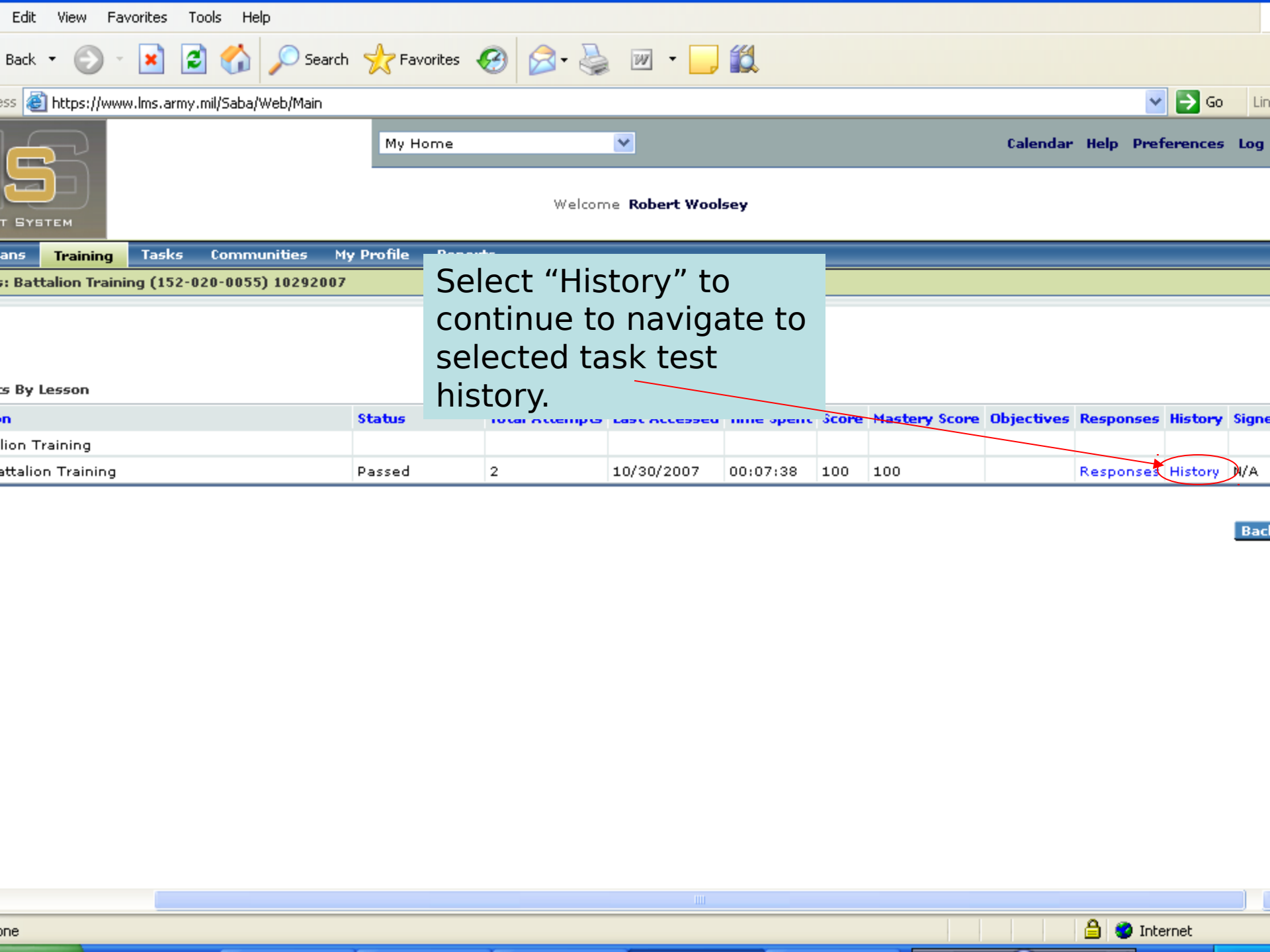
Done Internet

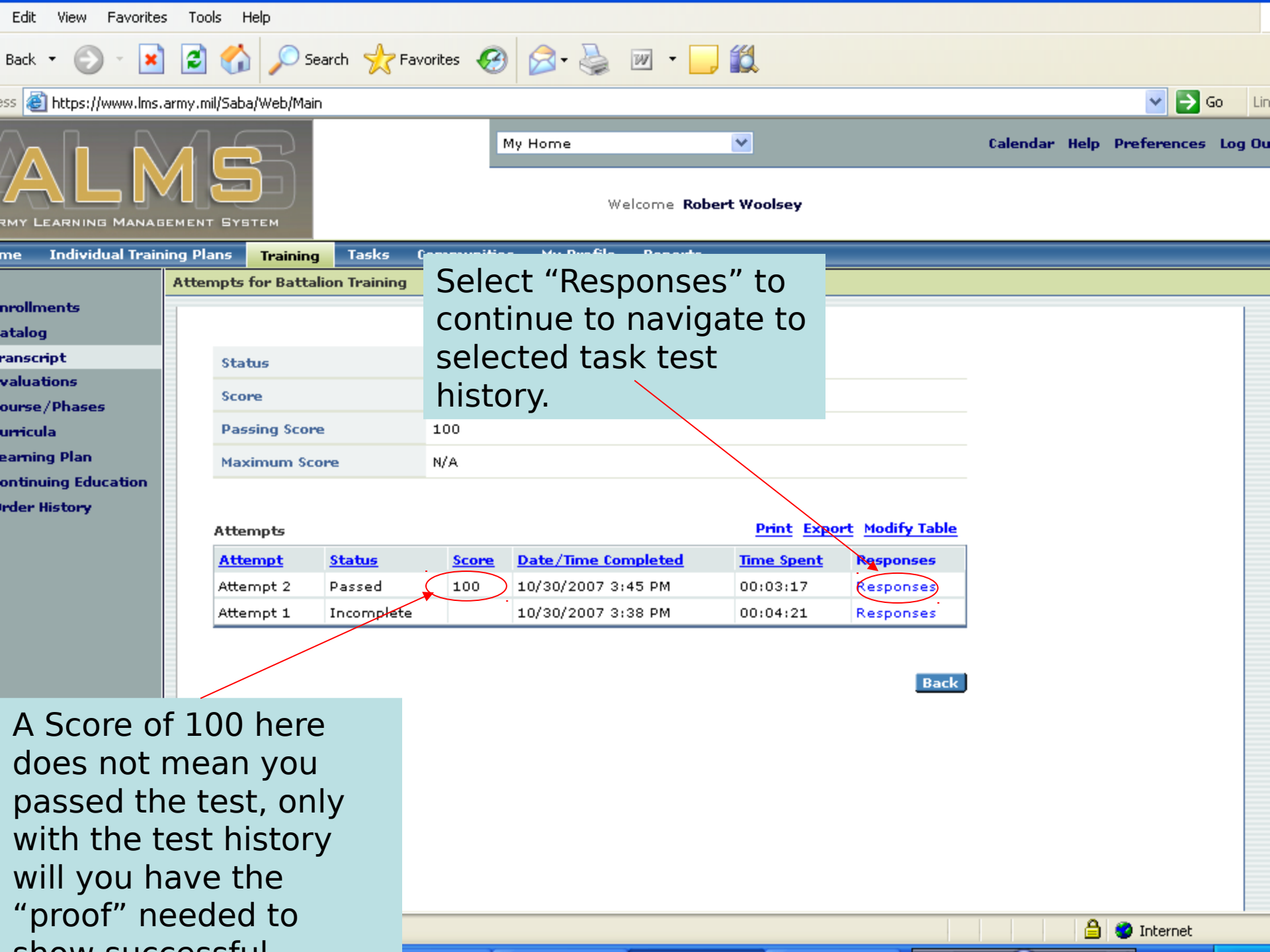
Instructions to Navigate to Test Histories In Lieu Of Course Completion Certificates

- Use the test histories print screens as proof that you have passed the tests for C5.
- There is no course completion certificate, only a course completion code that is transferred from SABA to ATRRS.


Back
Search
Favorites
https://www.lms.army.mil/Saba/Web/Main
Go
Workgroup
Training
Completion
View Content
17-Civilian Military Workgroup 2 Web Based Training Successful Print Certificate of Completion 05/14/2007 100 Edit Delete View Content
17-Civilian Military Workgroup 3 Web Based Training Successful Print Certificate of Completion 06/05/2007 100 Edit Delete View Content
18-Unit Counseling 1 Web Successful 03/27/2007 100 Edit Delete View Content
18-Unit Counseling 2 100 Edit Delete View Content
18-Unit Counseling 3 100 Edit Delete View Content
19-Operational 1 Web Based Print Certificate of Completion 0 Edit Delete View Content
Successful Print Certificate of Completion 05/14/2007 100 Edit Delete View Content
Successful Print Certificate of Completion 06/05/2007 100 Edit Delete View Content
Successful Print Certificate of Completion 04/19/2007 100 Edit Delete View Content
Successful Print Certificate of Completion 10/30/2007 100 Edit Delete View Content
Successful Print Certificate of Completion 10/30/2007 100 Edit Delete View Content
To navigate to test histories, select “View Content” for the selected task.
A Score of less than 100 does not mean you did not pass the task, programming errors force us to use the test history to resolve incorrect test score reporting.
© ALMS |
Internet
start
4 Micros...
Control P...
2 Micros...
ALMS - Mi...
Microsoft ...


Microsoft Internet Explorer provided by Fort Leavenworth, KS
View Favorites Tools Help
Search Favorites
https://www.lms.army.mil/Saba/Web/Main
Go Links
ALMS
EARNING MANAGEMENT SYSTEM
My Home
Calendar Help Preferences Log Out
Welcome Robert Woolsey
Individual Training Plans Training Tasks
Content and Results
You cannot mark this course comp
Select “View” to continue to navigate to selected task test history.
Results by Module
Print Export Modify Table
Module Required? Completion Status Mastery Score Attempts On Content Score Results Actions
Battalion Training (152-020-0055) 10292007 Required Successful Unlimited 100 View
Offering Name Test Offering Battalion Training
Learner Name Robert Woolsey
Overall Completion Status Successful
Score 100
Grade
Comments
Cancel


Edit View Favorites Tools Help
Back Search Favorites
https://www.lms.army.mil/Saba/Web/Main
Go
My Home
Calendar Help Preferences Log
Welcome Robert Woolsey
Training Tasks Communities My Profile
: Battalion Training (152-020-0055) 10292007
s By Lesson
Status Mastery Score Objectives Responses History
lion Training
attalion Training Passed 2 10/30/2007 00:07:38 100 100 Responses History N/A
Select “History” to continue to navigate to selected task test history.
Internet


Edit View Favorites Tools Help
Back Search Favorites
https://www.lms.army.mil/Saba/Web/Main
Go
ALMS
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My Home
Calendar Help Preferences Log Ou
Welcome Robert Woolsey
me Individual Training Plans Training Tasks
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ranscript
valuations
ourse/Phases
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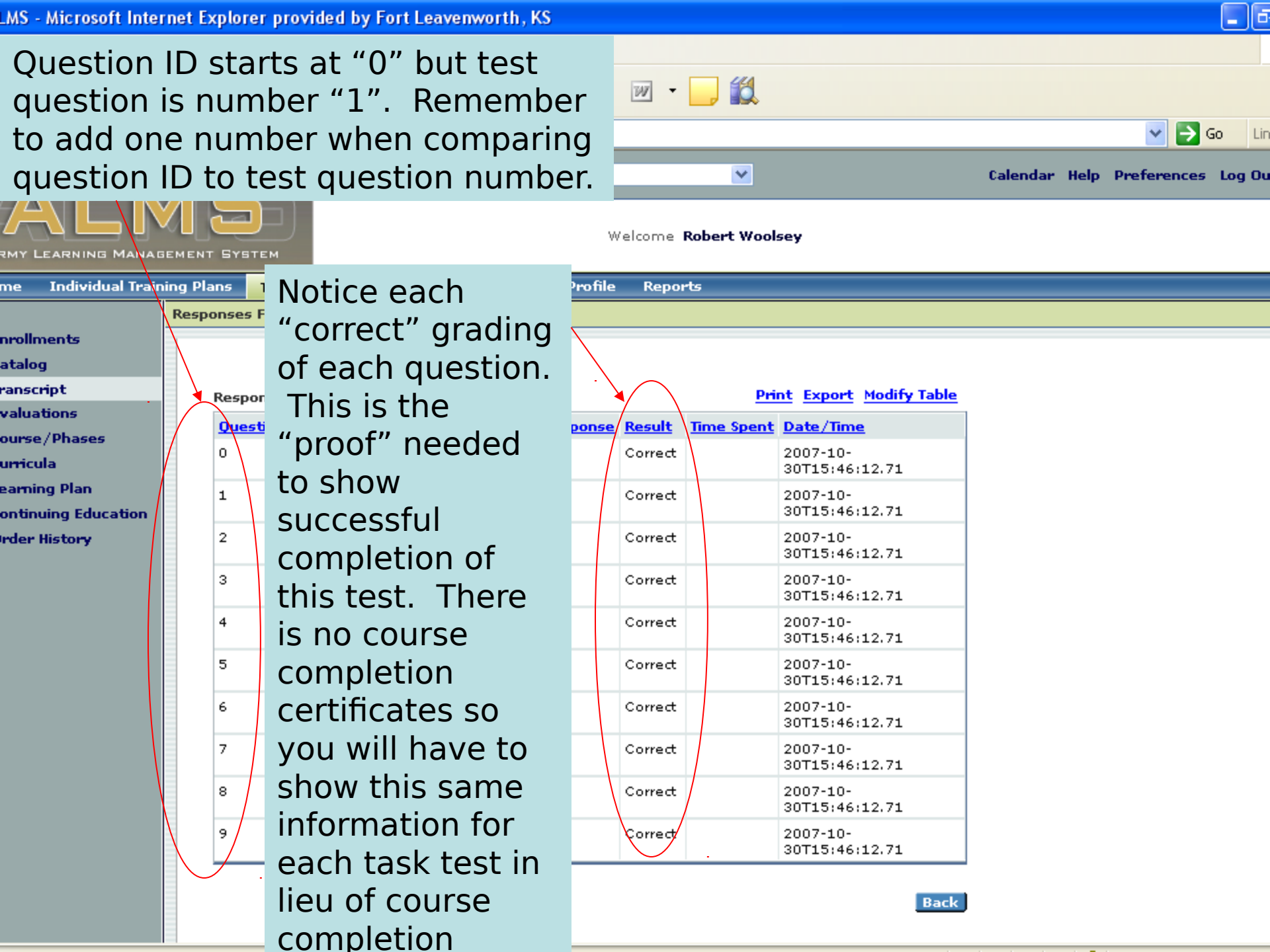
Attempts for Battalion Training
Select “Responses” to continue to navigate to selected task test history.
Status
Score
Passing Score 100
Maximum Score N/A
Attempts
Print Export Modify Table
Attempt Status Score Date/Time Completed Time Spent Responses
Attempt 2 Passed 100 10/30/2007 3:45 PM 00:03:17 Responses
Attempt 1 Incomplete 10/30/2007 3:38 PM 00:04:21 Responses
Back
A Score of 100 here does not mean you passed the test, only with the test history will you have the “proof” needed to
Internet


LMS - Microsoft Internet Explorer provided by Fort Leavenworth, KS
Question ID starts at “0” but test question is number “1”. Remember to add one number when comparing question ID to test question number.
Go
Calendar Help Preferences Log Ou
ALMS
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Welcome Robert Woolsey
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0 Correct 2007-10-30T15:46:12.71
1 Correct 2007-10-30T15:46:12.71
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7 Correct 2007-10-30T15:46:12.71
8 Correct 2007-10-30T15:46:12.71
9 Correct 2007-10-30T15:46:12.71
Back
Notice each “correct” grading of each question. This is the “proof” needed to show successful completion of this test. There is no course completion certificates so you will have to show this same information for each task test in lieu of course completion

Credit Hours for Reserve Component Officers

- C5 contains 68.4 credit hours
- 68.4 credit hours is worth 22 inactive retirement points
- It is your responsibility to ensure you get the 22 IADT retirement points
- If you are Reserve or Guard bring the following proof to your Unit Administrator (UA)
  - a screen-print of your transcript showing all modules complete and the date you completed each one
  - the next slide that shows the lessons and credit hours
- Ask your UA to update your inactive retirement points
- Each of the 19 modules must be “successful” and “100” percent to get credit

C5 Credit Hours Total and by Module

Credit Hrs	Lesson Title
1.0	Identify the Legal Implications of the Homosexual Conduct Policy
3.9	Perform Tasks in a Civilian/Military Workgroup
2.2	Coordinate Unit Deployment Readiness Activities
6.3	Supervise Unit Personnel and Administration Functions
1.9	Implement the Army Family Team Building Program
2.2	Identify Duties, Responsibilities, and Authority of Warrant Officers at the Company Level
3.2	Apply the Ethical Decision Making Process as a Commander, Leader or Staff Member
1.6	Communicate Effectively as a Unit or Staff Leader
2.6	Enforce Company Compliance with Host Nation, Federal, State, and Local Environmental Laws and Regulations
4.5	Develop a Unit Counseling Program
2.9	Implement a Public Affairs Plan
4.7	Foster Positive Command Climate
5.6	Plan Mortuary Affairs Support Functions
3.0	Implement Measures to Reduce Operational Stress
(7.2	Report Unit Combat Readiness Status – not currently in courseware)
5.0	Supervise the Implementation of the Army Substance Abuse Program
6.1	Train a Company
7.4	Plan Battalion Training
2.3	Supervise the Implementation of the Risk Management Process at Company Level
2.0	Conduct a Change of Hand Receipt Holder Inventory
68.4	**Captain Career Common Core (all modules above)**

68.4 Credit hours = 22 inactive Retirement Points (per AR 140-185, Table 2-1, Rule 4)

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